

# WORKSHOP ON DISCHARGE SUMMARY WRITING FOR PRE-INTERNS 2026

Department of Orthopaedics and Traumatology

Course Coordinator: Dr. Chung Man Ting Marvin

<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
6 June 2026 (Sat)	09:00 – 13:00	Seminar Room 3 & 4, 4/F, Academic Building, No. 3 Sassoon Road, Hong Kong

## COURSE RUNDOWN

Time	Session & Details
08:45 – 09:00	Registration & Welcoming Address
09:00 – 09:30	Pre-course Assessment
09:30 – 10:00	<b>Seminar</b> <ul style="list-style-type: none"><li>• How to write a good discharge summary</li><li>• How to avoid embarrassment (bad examples)</li><li>• How to write a good consultation form</li></ul>
10:00 – 10:30	<b>Faculty-led Group Appraisal</b> Critical review of discharge summaries
10:30 – 11:00	<b>Evaluation &amp; Peer Feedback</b> Review of pre-course assessment results
11:00 – 12:30	<b>Practice Session</b> <ul style="list-style-type: none"><li>• Discharge summary writing</li><li>• Consultation form writing</li><li>• Real-time expert feedback</li></ul>
12:30 – 13:00	<b>Q&amp;A + Closing Remarks</b>

**Reminder:** Please remember to bring your laptop to the workshop for the practice sessions.