

HOTEL RESERVATION FORM

The University of Hong Kong
Department of Orthopedics & Traumatology
at
Le Meridien Cyberport
Accommodation : 6-10 December 2018

I am a registered delegate for the above conference. Please reserve the following accommodation:

- SMART (Single Occupancy) - City and Mountain View (Room with one buffet breakfast at Prompt) HK\$1,450 + 10% service charge per night
- SMART (**Double Occupancy) - City and Mountain View (Room with two buffet breakfasts at Prompt) HK\$1,600 + 10% service charge per night
- SMART PURE (Single Occupancy) - City and Mountain View on 13/F (Room with one buffet breakfast at Prompt) HK\$1,650 + 10% service charge per night
- SMART PURE (**Double Occupancy) - City and Mountain View on 13/F (Room with two buffet breakfasts at Prompt) HK\$1,800 + 10% service charge per night
- DELUXE Ocean (Single/**Double Occupancy) - Ocean View (Room with maximum two buffet breakfasts at Prompt and added benefits) HK\$2,100 + 10% service charge per night

** Complimentary in-room wireless Internet is included

** Hotel is a smoke free hotel. To protect the smoke free environment, Hotel will post up to a HK\$2,000 cleaning fee to the account of any guests who smoke in their guest room. To ensure the cooperation and comfort of Customer's attendees, Customer agrees to advise its attendees the smoke free policy in writing

** Bed type : Twin (Two single beds) / Double/Single (one King bed)

Others: (please specify) _____

Le MERIDIEN

Mr/ Ms/ Mrs/ Dr/ Prof Family Name _____ First Name _____

Passport Number _____ Nationality _____ Date of Birth _____

Institution/ Organization _____

Job Title _____

Telephone number _____ Facsimile number _____

E-mail address _____

Business / Home Address _____

Arrival Date/Flight No./Time _____

Departure Date/Flight No./Time _____

Credit Card Type & No. _____

Cardholder Name _____ Exp date _____

Please advise us of any other requests:

* Are you a Starwood Preferred Guest member? Y/N Number _____

If not, we will automatically enroll you to be SPG,

* I would like to reserve a hotel Tesla pick up service at additional cost. **Y/N** Arrival pickup / Roundtrip / Return transfer

HK\$600 per car per one way** and HK\$1,200 per car roundtrip**

(**surcharge at HK\$250 per car per trip for service between 0700-0800hrs and 2200-2330hrs)

(**surcharge at HK\$400 per car per trip for service between 2330-0700hrs)

Please fax this form DIRECTLY to our Reservations at: 852 2980 7546

For further assistance, please contact:

Ms Wendy Au - Assistant Events Manager - MICE

Tel: +852 2980 7402 Fax: +852 2980 7850

e-mail: wency.au@lemeridien.com

Internet: www.lemeridien.com/hongkong

Terms and Conditions

- 1) The special rate is available to registered delegates of the above period.
- 2) All reservations must be guaranteed with a credit card.
- 3) The above special room rate is available for period 6-10 December 2018, Pre & Post dates will offer the group rate also (subject to hotel availability)
- 4) Rates are subject to 10% service charge & prevailing government tax (currently 0%) per room per night
- 5) Please make room reservation on or before 6 November 2018 to enjoy the special room rate. subject to hotel availability
- 6) Rooms are subject to hotel's availability and on first come first serve basis
- 7) 100% cancellation charge applies for any confirmed room bookings.
- 8) Penalty charge per room per night will be applied for any shorten stay or reduction of room night for any confirmed room bookings.

Hotel Knowledge

Confirmation number : _____ Confirmed by : _____ Date : _____